

**Democratic Services**

Riverside, Temple Street, Keynsham, Bristol BS31 1LA  
Telephone: (01225) 477000 *main switchboard*  
Direct Lines - Tel: 01225 394942 Fax: 01225 394439  
Web-site - www.bathnes.gov.uk

**Your ref:**

**Our ref:** CRS

**Date:** 3 July 2012

**E-mail:** Democratic\_Services@bathnes.gov.uk

**To: All Members of the Cabinet**

|                           |  |
|---------------------------|--|
| Councillor Paul Crossley  | Leader of the Council  |
| Councillor Nathan Hartley | Deputy Leader of the Council and Cabinet Member for<br>Early Years, Children and Youth |
| Councillor David Bellotti | Cabinet Member for Community Resources   |
| Councillor Simon Allen    | Cabinet Member for Wellbeing   |
| Councillor Tim Ball       | Cabinet Member for Homes and Planning  |
| Councillor Cherry Beath   | Cabinet Member for Sustainable Development   |
| Councillor David Dixon    | Cabinet Member for Neighbourhoods  |
| Councillor Roger Symonds  | Cabinet Member for Transport   |

Chief Executive and other appropriate officers  
Press and Public

Dear Member

**Cabinet: Wednesday, 11th July, 2012**

You are invited to attend a meeting of the **Cabinet**, to be held on **Wednesday, 11th July, 2012** at **6.30 pm** in the **Radstock Methodist Church, Fortescue Road, Radstock**.

The agenda is set out overleaf.

Yours sincerely

Col Spring  
for Chief Executive

---

The decisions taken at this meeting of the Cabinet are subject to the Council's call-in procedures. Within 5 clear working days of publication of decisions, at least 10 Councillors may signify in writing to the Chief Executive their wish for a decision to be called-in for review. If a decision is not called-in, it will be implemented after the expiry of the 5 clear working day period.

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

This Agenda and all accompanying reports are printed on recycled paper

## NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Col Spring who is available by telephoning Bath 01225 394942 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward).

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Col Spring as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Col Spring as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

- 7. Officer Support to the Cabinet**  
Cabinet meetings will be supported by the Director's Group.
- 8. Recorded votes**  
A recorded vote will be taken on each item.

**Cabinet - Wednesday, 11th July, 2012**

**in the Radstock Methodist Church, Fortescue Road, Radstock**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

*The Chair will draw attention to the emergency evacuation procedure as set out under Note 6*

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972

*To receive any declarations from Members/Officers of personal or prejudicial interests in respect of matters for consideration at this meeting. Members who have an interest to declare are asked to:*

- a) State the Item Number in which they have the interest;*
- b) The nature of the interest;*
- c) Whether the interest is personal, or personal and prejudicial.*

*Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.*

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

6. QUESTIONS FROM PUBLIC AND COUNCILLORS

*At the time of publication, no items had been submitted*

7. STATEMENTS, DEPUTATIONS OR PETITIONS FROM PUBLIC OR COUNCILLORS

*At the time of publication, no items had been notified*

8. MINUTES OF PREVIOUS CABINET MEETING (Pages 7 - 18)

*To be confirmed as a correct record and signed by the Chair*

9. CONSIDERATION OF SINGLE MEMBER ITEMS REQUISITIONED TO CABINET

*This is a standard agenda item, to cover any reports originally placed on the Weekly list for single Member decision making, which have subsequently been the subject of a Cabinet Member requisition to the full Cabinet, under the Council's procedural rules*

10. CONSIDERATION OF MATTERS REFERRED BY POLICY DEVELOPMENT AND SCRUTINY BODIES (Pages 19 - 20)

*This is a standing agenda item (Constitution rule 21, part 4D – Executive Procedure Rules) for matters referred by Policy Development and Scrutiny bodies. The Chair of the relevant PDS body will have the right to attend and at the discretion of the Leader to speak to the item, but not vote.*

*The Housing and Major Projects Panel has referred a matter to Cabinet relating to*

*Somer Housing. Councillor Eleanor Jackson, Chair of the Panel, will introduce the issue.*

11. SINGLE MEMBER CABINET DECISIONS TAKEN SINCE PREVIOUS CABINET MEETING

*There were none.*

12. REDEVELOPMENT OF SOMERDALE (Pages 21 - 28)

*Kraft have appointed Taylor Wimpey as preferred developer for the Somerdale site who, under the terms of their mutual contract, are required to submit a planning application by 30th November 2012. The Council's adopted Local Plan and draft Core Strategy set out the current and draft planning policies for the redevelopment of the Somerdale site. The Cabinet wishes to highlight the existing and proposed policy planning policies and to confirm its corporate intentions for the site in the event that planning permission is granted in due course.*

13. SHORT BREAK FOR DISABLED CHILDREN REBURBISHMENT OF LANSDOWN BUILDING AT WELLSWAY SCHOOL (Pages 29 - 32)

*The council received a capital grant through the Aiming High for Disabled Children programme in 2011 from the Department of Education to provide fully accessible targeted holiday provision in community settings for disabled children and their families. A consultation with families of disabled children identified a need for a targeted holiday provision for Disabled Children to be run in Keynsham. The Lansdown building at Wellsway School in Keynsham was identified as the best venue to suit all needs. This report is requesting cabinet approval to move to the procurement stage of commissioning process for this capital expenditure.*

14. CONSIDERATION OF THE CONSULTATION AND OPTIONS FOR THE FUTURE USE VICTORIA HALL, RADSTOCK (Pages 33 - 48)

*This report provides initial findings from the community consultation exercise undertaken in respect of Victoria Hall, Radstock and considers opportunities and possible options to take forward for the future use of the building.*

15. COUNCIL TAX SUPPORT - CONSULTATION ON PROPOSED CHANGES (Pages 49 - 58)

*This report sets out a number of options which need to be considered in relation to the Council's preferred Council Tax Support scheme to replace Council Tax Benefits with effect from April 2013. It also describes options for adopting new discretionary powers for setting discounts and exemptions to Council Tax against a range of changes proposed by new technical reforms to council tax which also come in to effect from April 2013.*

16. COUNCIL TAX DISCOUNTS - CONSULTATION ON PROPOSED CHANGES (Pages 59 - 68)

*This report describes options for adopting new discretionary powers for setting discounts and exemptions to Council Tax against a range of changes proposed by Government for local decision and which come in to effect from April 2013. It will enable an in principle decision by Cabinet to enable further detailed research and*

*adoption of the policies as part of setting the Council Tax base by Council in November 2012.*

17. EXPANSION OF EARLY YEARS ENTITLEMENT OFFER FOR TWO YEAR OLD CHILDREN (Pages 69 - 84)

*From 1st September 2013 there will be a mandatory Early Years Entitlement for a cohort of eligible 2 year old children as defined by guidance and criteria provided by the Department for Education. Cabinet will be asked to consider the council's future responsibilities.*

18. CHILDREN'S SERVICES CAPITAL PROGRAMME PRIORITIES 2012-2014 (Pages 85 - 92)

*To brief the Cabinet on capital funding levels and agree priority projects for inclusion in the 2012/13 Children's Services capital programme*

19. BATH TRANSPORTATION PACKAGE MAIN SCHEME - APPROVAL OF PROVISIONAL BUDGET (Pages 93 - 100)

*The full approval of the Bath Transportation Package by the Department for Transport is anticipated in late summer 2012. Cabinet approval of the budget for the BTP main scheme, within the threshold of the 14th July 2011 Full Council decision, and within the Full Council provisional budget which was set in February 2012 is therefore sought subject to DfT approval.*

20. MOD CONCEPT STATEMENTS (Pages 101 - 116)

*The draft Concept Statements set out the Council's planning framework for the redevelopment of the MoD Sites in Bath at Foxhill, Warminster Road and Ensleigh. They are an early stage in the preparation of the Council's Placemaking Plan. This report highlights the key issues arising from the public consultation undertaken on the draft Concept Statements during April and May 2012 and recommends an appropriate course of action.*

21. HOME HEALTH AND SAFETY POLICY 2012 (Pages 117 - 156)

*The Council is required to adopt and publish a housing renewal policy, referred to as The Home Health and Safety Policy in this report. This policy sets out how Housing Services will provide assistance, including financial assistance, to help low-income, elderly, disabled and other vulnerable residents to undertake essential repairs and adaptations to their homes. The policy supports the aims of the Housing and Wellbeing Strategy 2012 – 2015, particularly around improving health and wellbeing and reducing inequalities within our communities. The existing policy, agreed by Cabinet on the 13th July 2011, has been reviewed. This report proposes some enhancements to the policy.*

22. DEVELOPMENT OF JOINT WORKING ARRANGEMENTS WITH NHS BEYOND APRIL 2013 (Pages 157 - 160)

*To update the cabinet on the development of joint working arrangements with the NHS from April 2013, when some key elements of the Health and Social Care Act 2012 come into effect.*

23. REVENUE & CAPITAL OUTTURN 2011/12 (Pages 161 - 212)

*The report presents the provisional revenue and capital outturn for 2011/12, highlighting an underspend of £253,000 or 0.1% of the Council's gross revenue budget, a significant achievement in the current financial climate and in a year in which £11m of savings were delivered by the Council. It refers to requests to carry forward specific revenue budget items to 2012/13, transfers to earmarked reserves and to write-off revenue overspends where recovery in future years would have an adverse impact on continuing service delivery. It also refers to requests to re-phase specific capital budget items to 2012/13 and to write off net capital underspends.*

24. TREASURY MANAGEMENT OUTTURN REPORT 2011/12 (Pages 213 - 226)

*In February 2012 the Council adopted the 2011 edition of the CIPFA Treasury Management in the Public Services: Code of Practice, which requires the Council to approve a Treasury Management Strategy before the start of each financial year, and to receive a mid year report and an annual report after the end of each financial year. This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan for 2011/12.*